 Return to: Alberta Organic Producers Association

 56424 Hwy 2

 Sturgeon County, AB, T8R 0G9

 T: 780-939-5808 F: 780-939-6738

 Email: aopapet@gmail.com

**2023 Fee Invoice for Producers, Producers/Processors or Traders**

Name: ­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Operator #­­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mailing Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Town:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Postal Code: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Phone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Fax:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Has contact information changed: [ ] Yes [ ] No

List changes: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*No E-Transfers allowed. Rates are shown in Column 2 with* ***Mandatory Costs in Column 3.*** *Please include all additional costs in column 3. Total at the bottom and add GST but* ***not on the TCO membership****.* ***Please make checks payable to AOPA*** *and submit with paperwork to the address above.* ***Read page 2.***

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| --- |
| **CERTIFICATION FEES Column 1 Column 2 Column 3** |
| **Producers only- choose same programs as on OSP Update** |  **Rate**  | **Mandatory** |
| Membership & Chapter Fees: |
|  Include: Memberships, Administration, Chapter expenses | $390.00  | $390.00  |
| **Inspection Fees** |  |
| Farm inspection includes 4 hours of inspection time. Cost varies with the inspector for each additional hour. Inspection Overtime Authorization Form must be signed if inspection overtime is required. |  $495.00  |  $495.00  |
|  Plus Additional for Livestock Inspection | $140.00 |  |
|  Plus Additional for Apiary Inspection | $160.00 |  |
|  Plus Additional for Dairy Inspection | $170.00 |  |
| **Certification/Verification Fees-Producer (Choose same programs as on OSP Update** |
|  COR - Canadian Organic Regime (includes EU, JAS, UK) |  $340.00  |  $340.00  |
|  CAN-US Equivalencies - to sell in US |  $ 84.00 |  |
|  Bio Suisse \* (**requires additional questionnaire)** |  $200.00 |  |
|  |  |  |
| **Miscellaneous** |  |
|  Late Fees - $25 per week after February 28, 2022 (**for no application or check sent without application) NA for transferring members.** |  \_\_x$25  |  |
|   |   |   |
| **Processor/Trader Certification Fees - for Producers that are also Processors and/or Traders (Choose same programs as on OSP Update)** |
|  Processing Income over $20,000 - first certificate - **COR** | $340.00  |  |
|  Processing Income under $20,000 - first certificate - **COR** |  $84.00 |  |
|  EU, JAS, UK (included with COR)  |  0.00  |  |
|  Additional Processor Certificates – CAN-US Equivalency |  $84.00 |  |
|  Processor Verifications– Bio Suisse\* (requires additional questionnaire) | $200.00 |  |
| **Inspection Fees - additional for inspecting Processing** | $160.00 |  |
| **Sub - Total** |  |  |
| **Add GST** | 5% |  |
| Membership TCO Cert **– NO GST ADDED TO THIS FEE** | $50.00 | $50.00 |
| **Total to Remit**  |  |  |

**Additional Information: Please Read Carefully**

* All funds owing must be paid before Inspection can be conducted
* Late Fees of $25.00 per week past the deadline of February 28, 2023 are implemented for no application and for sending only a check.

- Members switching from another certifying body must submit the application asap.

* Interest of 2% per month will be charged on all arrears after 60+ days unless arrangements are made.
* Certification and Verification programs selected must match your application (OSP Update) and will indicate programs you want to be inspected for. Remember to confirm your choices at your inspection.
* If a file has to be re-opened for additional review for any certificate the cost is $400.
* If a file has to be re-opened for additional verification review, the cost is $300.
* Certification fees **are NON-REFUNDABLE after the application is received by TCO. After the PIR letter is written, the inspection fee is non refundable. Once the AOPA Administrator has completed the File Completeness Checklist a minimum charge applies.**
* Please make all checks payable to: **Alberta Organic Producers Assoc.** or **AOPA** and mail to the Administrator along with your completed forms at the address notes on Page 1.
* **GST is payable on all funds.**  AOPA GST # 877430769 RT0001**- No GST on TCO membership.**

If you have any additional questions, please contact your Administrator.

Thank you for choosing Alberta Organic Producers Association as your facilitator for your organic certification with TCO Cert.